

MINUTES OF MEETING
Friends of the Library
North Las Vegas Library District
Tuesday, January 31, 2017
Aliante Library 6:00 p.m.

In Attendance:

Jerry Dockens, Chairperson
Jan Kuhns, Vice Chairperson
Liz Meyer, Treasurer
Alanna Carabott, Recording Secretary
Natalie Tyrrell, Member-at-Large
Forrest Lewis, Director, NLV Library District
Anita Wood, Mayor Pro Tempore

Members also present: Betty Hamilton, Doris Carter, Vernie & Bob Borgersen, and Iris Gross

1. Call to Order

The Chairperson called the meeting to order at 6:01 p.m. and welcomed those present. A special welcome was extended to Mrs. Liz Meyer as the Board's newly elected Treasurer.

2. Adoption of Agenda

MOVED BY N. TYRRELL AND SECONDED BY J. KUHNS:

THAT the Board of the Friends of the Library of the North Las Vegas Library District approve the agenda of January 31, 2017 as circulated.

CARRIED

3. Approval of Minutes

MOVED BY J. KUHNS AND SECONDED BY N. TYRRELL:

THAT the Board of the Friends of the Library of the North Las Vegas Library District approve the minutes of October 18, 2016 as circulated.

CARRIED

4. Director's Report

The Director handed out a detailed expense sheet (attached as Appendix "A") and spoke to expenses from 2016. He noted that we significantly underspent the budget, spending \$17,694 of the forecasted \$23,400.

The Director reported donations raised equaled \$20,377 in cash donations and \$10,575 in non-cash donations, for a total of **\$30,952.00** raised in 2016 of a forecasted \$20,000.

5. Approval of 2017 Budget

The Director and the Chairperson spoke to the proposed budget, and it was noted that it was a deficit budget. There followed discussion.

MOVED BY L. MEYER AND SECONDED BY N. TYRRELL:

THAT the Board of the Friends of the Library of the North Las Vegas Library District approve the 2017 budget as circulated. Budget attached as Appendix "A".

CARRIED

Mayor Pro Tempore Anita Wood joined the meeting during the above item.

6. Volunteer Luncheon Budget Request

The Director spoke to this item, noting that volunteers provide a significant and important service to the libraries with their generous donation of time. Amongst our three libraries, approximately \$99,000 of equivalent salary savings (approximately 4,000 hours) has been realized in the past year. We wish to recognize and appreciate our volunteers individually with a luncheon that will be hosted by the Friends of the Library.

MOVED BY J. DOCKENS AND SECONDED BY J. KUHNS:

THAT the Board of the Friends of the Library of the North Las Vegas Library District approve up to \$600 in funds to host a volunteer luncheon in April, 2017.

CARRIED

7. Staff In-Service Training Day (March 9, 2017)

The Director spoke to this item, noting that training is offered to all staff on one day per year. All staff is involved with specific initiatives and make presentations to describe same. It is a very important experience for all staff. The Director invited Board members to attend for the day and of course for lunch. He also noted that Library Manager Pam Zender will be retiring after 16 years and will be honored at that event.

8. Library Grants Update

The Director reported that staff has been working hard to secure grants, including \$25,000 for the *Early Literacy and Back to School* from Clark County which secures eight computers amongst our libraries with updated educational games, early literature programs, and an after school “Edge.” All programs on these computers are designed to increase reading skills in specific age groups. None will be connected to the Internet.

The Director also noted that a *Collection Development Grant* for \$5,000 for tablets for digital literacy among many age levels in the form of fun games. An application has been sent for another Diversity in Action grant for programs including Hawaiian program such as hula performances. Another significant grant applied for is for a \$25,000 *Other Agency Grant*, also a *Library Services and Technology Act Grant* (specifically a *Developing the Future Grant*) where we will partner with a group called Professionals in Philanthropy for help non-profits with training, services such as bylaw review, mission statements, etc. as we plan to expand and add another library in the future. It is hoped that the Friends of the Library can soon begin a large campaign for building funds for our next library location.

The Director also reported that a recent **Nevada Arts Council** open forum session was held in North Las Vegas to a full-house crowd. Alanna Carabott attended on behalf of the Friends and made two connections for possible grants; The Smith Center (the Director will be meeting with them for cultural performance possibilities and partnerships), and the Nevada Arts Council itself (soon sending staff to for a meeting with library staff to explore ways to bolster NLVLD cultural programming).

9. Workforce Connections

The Director reported that a presentation is being made to City Council tomorrow, February 1st, regarding *Workforce Connections* on work readiness opportunities for our patrons. A one-stop career and work resource center will be operating by July at the Aliante Library by operator Workforce Connections. Discussion ensued. Full-time counsellors will be on site, with quiet cubicles, to provide a wide range of resources for all job seeking residents, including training, resume writing, and other vital assistance to job seekers.

10. Fundraising Opportunity – Engraved Donor Bricks

The Chairperson opened discussion on this item, noting that a suggestion has been received to have a fundraiser involving buying a brick and engraving up to three lines of text on each brick for a price, with the profit going the Friends of the Library for its projects and priorities. There followed discussion regarding the idea, where the bricks could be used at each or any library, how much money could be raised, how it could be administrated by the Friends, etc.

The members discussed options, possibilities, and snags. The Director suggested that we might think longer on this idea and work with the LSTA grant-provided help for fundraising and grant pursuits in the future. This would allow us more time to understand better how to make a large fundraiser like this very successful. There was general consensus on same.

11. Next Meeting

After discussion it was agreed that the next meeting of the Friends of the Library would be called as follows:

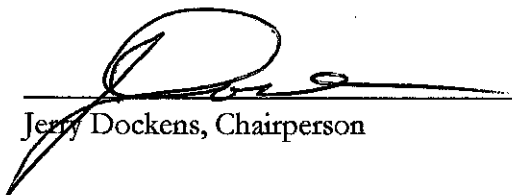
Tuesday, April 18, 2017 at 6:00 p.m. at the Aliante Library.

12. Open Forum


- i. Ms. Iris Gross expressed concerns regarding senior citizens being overwhelmed by younger patrons at the library and that there is not enough programming for senior citizens at the libraries. The Director offered that he would be open to suggestions for programming and noted that if any person encounters difficulty with another patron to please advise a staff member.
- ii. Ms. Doris Carter asked about library computers and the ability to lock screens while they leave their seat momentarily. The Director responded that computers can be locked and also noted that library staff can assist.
- iii. Mr. Bob Borgersen had a comment regarding the status of a library at the Villages of Tulle Springs. The Director noted that, while there is an effort to look for land there, the community will not be building a library at this time. Mr. Borgersen also enquired on book sales and if Sun City Community Center continues to donate books (yes) and commented on computers being donated by local businesses.

13. Adjournment

There being no further business the Chairperson thanked everyone for attending and adjourned the meeting at 6:59 p.m.



Jerry Dockens, Chairperson



Alanna Carabott, Recording Secretary

Balance as of 1/10/17	\$	52,799.08
Starting Balance	\$	45,116.20
Committed funds		
Hold Deposit for Credit Card	\$	5,000.00
Events/programs/purchases		
Winter Reading Program	\$	500.00
Staff/Board Members Training	\$	1,000.00
Donor Recognition	\$	500.00
Stationary/Promotional	\$	500.00
DIA Grant Supplement	\$	500.00
SRC (With New Adult Club)	\$	2,000.00
5 Year Master Plan(Printing, etc.)	\$	500.00
Petty Cash/Library Incidentals	\$	300.00
Annual Meeting (Decorations/Awards)	\$	400.00
Easter Egg Hunt, Silver Mesa	\$	1,000.00
Vortex donation tunnel	\$	3,000.00
STEAM Programming	\$	1,500.00
Sidewalk/Upholstery/Carpet Cleaning	\$	1,500.00
Workforce Development	\$	5,000.00
Misc. Programming	\$	200.00
LSTA Grant, Computers	\$	5,000.00
Regular "Income"		
Goodwill	\$	2,750.00
Approx membership dues	\$	1,200.00
Estimated Business donations	\$	10,000.00
Estimated Book sales/Ear Bud and USB sales	\$	7,000.00
	\$	
	\$	

Funds available after committed funds expended	
Annual forecasted expenses from B8	
Annual forecasted income from B25	
Forecasted balance, January 1, 2017	

Net + of \$5,132.88

	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Totals
Jan	\$ 1,524.18	\$ 1,769.04	\$ 1,886.19	\$ 33.00	\$ 525.96	\$ 1,265.64	\$ 1,343.22	\$ 167.93	\$ -	\$ -	\$ -	\$ -	\$ 17,694.13
Feb	\$ 1,000.00	\$ 10.00	\$ 33.00	\$ 119.26	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,028.26
March	\$ 500.00	\$ 1,000.00	\$ 1,000.00	\$ 10.00	\$ 847.51	\$ 950.00	\$ 950.00	\$ 950.00	\$ 950.00	\$ 950.00	\$ 950.00	\$ 950.00	\$ 9,500.00
April	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 5,000.00
May	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 5,000.00
June	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 5,000.00
July	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 5,000.00
August	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 5,000.00
September	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 5,000.00
October	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 5,000.00
November	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 5,000.00
December	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 5,000.00
TOTAL	\$ 20,377.01	\$ 20,377.01	\$ 20,377.01	\$ 20,377.01	\$ 20,377.01	\$ 20,377.01	\$ 20,377.01	\$ 20,377.01	\$ 20,377.01	\$ 20,377.01	\$ 20,377.01	\$ 20,377.01	\$ 20,377.01

Non-Cash Donations \$2000 (Computers) \$2500 (RTC Bus Passes) \$6,075 (1000 Books Before Kindergarten) TOTAL \$10,575

